



INSTRUCTIONS FOR AUTHORS AND RULES FOR DRAFTING TEXTS

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Specifications for the preparation of contributions

1. Text

The text file must be written in Italian and must be accompanied by an English version; submissions may also be made in English only. In case you decide to submit your contribution in English only, it is understood that there will be only one text file.

Each file (the one in the chosen language and the one in English) must include, in the following order:

- focus** for which the contribution is presented: *Visible and invisible* (Atlas Castle); *Memory recovery* (the trip to the Moon); *Contaminations and hybridizations* (the hippogriff and the island of Alcina);
- title of the contribution**: must be concise and descriptive, with a maximum length of 100 characters, including spaces. A subtitle is not permitted;
- name and surname of the author(s)**: indicated in full;
- information about the author(s)** Institution (if applicable) and email address for each author. If the contribution is considered successful, this information will be published. Please ensure the exact wording and the English translation, if available;
- abstract**: Maximum 1,500 characters, including spaces. The abstract should briefly outline the study's scope, the current state of the art, the research methodology used, and the results and conclusions. Any citations, footnotes, or bibliographical references should be avoided in the abstract.
- keywords**: 5 keywords for article indexing;
- text**: Maximum 15,000 characters, including spaces, including notes. Bibliographical references, web sites, and archival sources (to be submitted as a separate file, see point 5 below), author names, email addresses, institutional affiliations, abstracts, keywords, tables, and captions are excluded.

The text can be divided into paragraphs.

The first paragraph will eventually be indicated as "*Introduction*". The last paragraph will eventually be indicated as "*Conclusions*".

Paragraphs should not be numbered. Subparagraphs are not permitted. Leave a two-line gap between the text and the title of the next paragraph.

Leave a one-line break between the paragraph title and the text. Do not insert break lines between paragraphs;

- possible "Credits/Acknowledgements"** should be placed at the end of the text, before the endnotes.



2. Italics

The following should be in italics: titles of books, magazines, periodicals, films, works of art, newspapers, exhibitions, courses and teaching modules.

Italics are always used for terms in a language other than that of the contribution, with the exception of words that have entered common usage, such as, for example: computer, curriculum, etc.

When a term is in a foreign language, the plural is not used.

3. In-text quotes

Particular attention should be paid to citing sources and any works by other authors; each citation must be verified by the author.

Quotations are inserted within the text (same font, character height, and line spacing), introduced by double quotation marks: "...".

Any quotation within the quotation must be placed between single quotation marks: 'xxxxxxx'.

At the end of each citation, the bibliographic reference must be reported, as indicated in the following point 5.

ES.: One can therefore agree with Bianchi when he observes that "for Leonardo da Vinci the painter 'is master of all things which can occur to man's thoughts', as can be read in his Treatise on Painting" [Bianchi 2017, p. 38].

The *omissis*, which indicate a part of text that is not reported in the quotation, are indicated by three ellipses (identified as a single character) inserted between square brackets.

The *omissis* are not inserted at the beginning or at the end of the quote, but only inside.

EX.: As John Ruskin advises, 'when you know how to shade tolerably [...] take a sharp H or 2H pencil and use it for shading' [Ruskin 2009, p. 42].

4. Closing Notes

Notes accompanying the text will be inserted at the end, with references in the text in Arabic numerals in square brackets.

Endnotes must be numbered consecutively and may contain a brief comment or other references that the author deems appropriate.

If a reference is made in a note to a text cited in the bibliographical references, the text will be cited in a summary form: author's surname, year of publication, p./pp. xx.

The closing reference will also be inserted in square brackets.

EX.: (in the text): ... as Giulio Bianchi states [2]. EX.:

(in the Notes): [1] Bianchi 2015, pp. 11-14.

[2] As Giulio Bianchi states [...]: Bianchi 2014, p. 123.

5. Bibliographic references in the text

The bibliographic references inserted in the text and which refer to texts whose title is present among the *Bibliographic references/References* are placed in square brackets and include: [Author's surname, year of publication, page number(s) preceded by "p." or "pp."].

All texts cited (in the text, in the note or in the bibliography) must necessarily be reported in the *Bibliographic references*.

EX.: ... what was stated regarding the issue [Bianchi 2010, p. 22].

EX.: ... what was stated regarding the issue [Bianchi 2010, pp. 21, 22].

If several texts by the same author are cited, the surname is repeated followed by the dates separated by ";":

EX.: ... as can be seen from Bianchi's studies [Bianchi 2010; Bianchi 2017].

Books by the same author published in the same year must be cited by placing a letter after the year of publication. The same letter must appear in the *Bibliographic references* after the year of publication, inside the round brackets.

EX.: ... what has been stated regarding the issue [Bianchi 2010a, pp. 11-22]. EX.:

... the issue has been addressed systematically [Bianchi 2010b, p. 3].



6. Captions

Figure captions should be numbered consecutively: Fig. 00 (cover image), Fig. 1; Fig. 2; Fig. 3, etc. Captions must be short (maximum 300 characters including spaces) and must contain the source of the image (drawing by the author, photograph by the author, or a specific bibliographic reference, including figure number and page number).

7. Images

The images accompanying the text may be a maximum of 12 (in jpg format, 300 dpi resolution, necessarily on a 13.7 cm base).

Only one image among these can be full-page, i.e. 13.7 cm (width) cm x 22.3 cm (height).

Furthermore, in addition to the images to be inserted in the text, the following must be delivered:

A cover image must be submitted (in .jpg format, 300 dpi resolution, size 13.7 x 5.6 cm).

8. Reference to the images

In the text, the image reference will be inserted in round brackets and preceded by fig. or figg.;

if there are two images, the numbers will be separated by a comma;

If there are more than two images and they are numbered consecutively, the numbers will be separated by a short dash.

If you include image references in the text, they must refer to all images, without omissions, and be inserted in consecutive order.

EX.: As shown in the drawing of Serlio's Treatise (fig. 12), the proportions etc. EX.: As shown in the drawings of the Treatise (figs. 12, 13), the proportions etc. EX.: As shown in the drawings of the Treatise (figs. 12 -18), the proportions

Bibliographic references

In the Bibliographic references All and only the texts cited in the text, in the caption or in the note must be reported.

Bibliographic references follow the APA guidelines and will be reported at the end of the contribution.

The most common examples are listed below. For further information, see the instructions at: <https://apastyle.apa.org/style-grammar-guidelines/references/examples>.

General indications

- it is necessary to enter the edition of the text that was actually consulted. If appropriate, include the reference to the first edition or the original edition in square brackets;
EX.: Migliari, R., Fasolo, M. (2022). *Perspective. Theory and applications* Milan: Hoepli.
ES.: Panofsky, E. (1961). *Perspective as a Symbolic Form and Other Writings*. Milan: Feltrinelli [First ed. *The perspective as "Symbolic form"*. Leipzig-Berlin 1927].
- the indication of the editorship must be reported in the language in which it appears on the cover or on the title page;
E.G.: Lenzi, D., Bergamini, W. (eds.). (1997). *The Bibiena Galli: a dynasty of architects and set designers*. Bibbiena: Publisher Accademia Galli Bibiena.
ES.: Torino, G. C., Rivera, D. P., Capodilupo, J. M., Nadal, K. L., & Sue, D. W. (Eds.). (2019). *Microaggression theory: Influence and implications*. Hoboken: John Wiley & Sons.
- the place of publication must be reported as present in the colophon, without translating;
ES.: Cousin, J. (1560). *A book of perspective*. Paris: J. Le Royer.
- Do not include the name of the Italian translator unless this is strictly necessary for some reason;
- if the same author, in the same year, is present with two bibliographic citations, the reference will have a letter after the date, inside the round bracket that follows the year of publication;
ES.: Rossi, M. (1984a). *Descriptive geometry*. Rome: Edizioni Kappa. ES.: Rossi, M. (1984b). *History of the representation* Rome: Kappa Editions.



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Il Disegno Furioso *Furious Drawing*

47° Convegno Internazionale
dei Docenti delle Discipline
della Rappresentazione

Congresso dell'Unione Italiana per il Disegno

ES.: Rossi, M. (1984b). *History of the representation* Rome: Kappa Editions.

- never use small caps;
- indicate all the authors even if there are many;
ES.: Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U., Riyaziyyat, E., Wang, J., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R., McIntoba, V., V. L. M., Mäkinen, G., Virtanen, E., Kovács, A. (2019). Indie pop rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *You Journal of Improbable Mathematics*, 27(1), pp. 1935-1968.
- If the author's first name is double, the initials are separated by a space.
ES: Senatore, L. J. (2014). *Towards a shared future of surveying as a research tool* Rome: Gangemi Editore.

TWO URLS

Include the DOI or URL at the end of the citation for all contributions that have one, regardless of whether you consulted the online or print edition.

If a contribution has both a DOI and a URL, include only the DOI. Do not include any other alphanumeric identifiers (ISBN, ISSN) outside of the DOI and URL.

Leave the link active and underline the DOI or URL to indicate the possibility of accessing it. link, anticipating DOI and URL with "http://" or "https://" without reporting the date of consultation.

ES.: Apollonio, F. I., Fantini, F., Garagnani, S., Gaiani, M. (2021). A Photogrammetry-Based Workflow for the Accurate 3D Construction and Visualization of Museums Assets. In *Remote Sensing*, vol. 13, n. 3, 486, pp. 1-39. <https://doi.org/10.3390/rs13030486>.

ES.: Hygum, E., & Pedersen, P. M. (Eds.). (2010). *Early childhood education: Values and practices in Denmark*. Hans Reitzel's Publishing House <https://earlychildhoodeducation.digi.hansreitzel.dk/>.

Book

Author's surname, initial(s) of the name. (year of publication). *Title* Place of publication: publisher. If applicable DOI the URL

ES: Senatore, L. J. (2014). *Towards a shared future of surveying as a research tool* Rome: Gangemi Editore.

ES.: Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U., Riyaziyyat, E., Wang, J., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R., McIntoba, V., V. L. M., Mäkinen, G., Virtanen, E., Kovács, A. (2019). Indie pop rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *You Journal of Improbable Mathematics*, 27(1), pp. 1935-1968. <https://doi.org/10.0000/3mp7y-537>.

Curatorship

Editor's surname, initial(s) of name (edited by). (year of publication). *Title* Place of publication: publisher. If applicable URL.

E.G.: Lenzi, D., Bergamini, W. (eds.). (1997). *The Bibiena Galli: a dynasty of architects and set designers*. Bibbiena: Publisher Accademia Galli Bibbiena.

ES.: Torino, G. C., Rivera, D. P., Capodilupo, J. M., Nadal, K. L., & Sue, D. W. (Eds.). (2019). *Microaggression theory: Influence and implications*. Hoboken: John Wiley & Sons. <https://doi.org/10.1002/9781119466642>.

Contribution/Essay on monograph

Author's surname, initial(s) of the name. (year of publication). Title. Initial(s) of the editor(s). Last name of the monograph editor (edited by). *Monograph title*, p./pp. Place of publication: publisher.

EX.: Rossi, M. (1984). Quoted projections. In N. Bianchi (ed.). *Descriptive Geometry*, p. 34. Rome: Kappa Editions.

Article in magazine (print)

Author's surname, initial(s) of the name. (year of publication). Article title. In *Magazine Title*, number, p./pp.

EX.: Rossi, M. (2017). Descriptive Geometry. In *Annals of the History of Geometry*, n. 18, pp. 543-556.

Journal article (online)

Author's surname, initial(s) of the name. (year of publication). Article title. In *Magazine Title*, n./nn. URL.

EX.: Rossi, M. (2017). Descriptive Geometry. In *Annals of the History of Geometry*, n. 18, pp. 543-556. <http://xxxxx/xxxxx/xxxxx.xx>.



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Essay in conference proceedings

Author's surname, initial(s) of the name. (year of publication). Title of the essay. Initial(s) of the editor's name(s). Surname (edited by). *Title of the volume*. Proceedings of the Conference Title. Conference location, date (day(s) of the month for the full year), volume (if any), pp. Place of publication: publisher.

ES.: Rossi, M. (2017). Descriptive geometry. In G. Verdi (ed.). *Territories and frontiers of representation*. Proceedings of the 39th International Conference of Teachers of Performance. Naples, September 14–16, 2017, vol. 2, pp. 543–556. Rome: Gangemi Editore.

Publication in progress

For publications in press, add (in press) in place of the publication date and enter any available information.

ES.: Rossi, M. (in press). *Descriptive geometry*.
EX.: Rossi, M. (forthcoming). Quota projections. In N. Bianchi (ed.). *Descriptive Geometry* Rome: Kappa Editions.

Bachelor's/PhD/Master's Thesis

Author's surname, initial(s) of the name. (year of publication). *Title* Bachelor's/PhD/Master's thesis in xxxxxxxxxx, supervisor/tutor (first name initial. surname), co-supervisor/co-tutor (first name initial. surname). University.

ES.: Rossi, M. (2017). *Descriptive geometry*. PhD thesis in Representation and Survey Sciences, supervisor G. Verdi, co-supervisor B. Bianchi. University of Palermo.

Article in newspaper

Author's surname, initial(s) of the name. (Day, month and year of publication if present)). *Newspaper title*, p./pp.

EX.: Rossi, M. (April 18, 2017). Descriptive Geometry. *Evening Courier*, p. 3.

Article in newspaper (online)

Author's surname, initial(s) of the first name. (Day, month, and year of publication, if applicable). Article title. *Newspaper headline*, p./pp. URL.

EX.: Rossi, M. (April 18, 2017). Descriptive Geometry. *Evening Courier*, p. 3. <http://xxxxxx/xxxxx/xxxxx.xx>.

Website

When you cite a website, always leave the link active and underline the URL.

IS.: <https://apastyle.apa.org/style-grammar-guidelines/references/examples>.

Article on website with author

Author's surname, initial(s) of the name. (Day, month, and year of publication, if applicable). *Article Title*. URL.

ES.: Rossi, M. (21 October 2010). *Descriptive geometry*. <http://xxxxxx/xxxxx/xxxxx.xx>.

Article on website without author

Title of the item. (day, month and year of publication if present). URL.

IS.: *Descriptive geometry*. (October 21, 2010). <http://xxxxxx/xxxxx/xxxxx.xx>.

Encyclopedia entry

Author's surname, initial(s) of the name. (year of publication). Voice. In *Title of the Encyclopedia*, vol./ vols., p./pp. Place of publication: publisher.

EX.: Rossi, M. (1984). Descriptive geometry. In *Italian Encyclopedia*, vol. XI, pp. 543-556. Rome: Institute of the Italian Encyclopedia.

Online encyclopedia entry

Author's surname, initial(s) of the name. (year of publication). Title of the entry. In *Title of the Encyclopedia*, vol./voll., p./pp. URL.

EX.: Rossi, M. (1984). Descriptive geometry. In *Italian Encyclopedia*, vol. XI, pp. 543-556. <http://xxxxxx/xxxxx/xxxxx.xx>.



Evaluation process

Each proposal submitted for publication in the Proceedings will be evaluated by two anonymous reviewers. (*double blind peer review*).

Contributions may be:

- accepted;
- rejected;
- sent to the author with any comments or requests for changes from reviewers. In this case, the author, if he or she wishes to proceed with the proposal, must take the comments into consideration (on the text and/or images and/or bibliographical references), adjust the contribution, and resubmit it to the editorial staff.